

# Privacy Policy

("We") are committed to and your privacy.

This is required the Personal Data Protection Act 2010 ("Act"). This Privacy Notice (together with our of use and any other referred to on it) out the on any personal we collect from you, or you to us, will be by us. read this carefully to our views and practices your data and how we treat it. By visiting you are and to the practices in this .

For the of this , please note :

(a) the data user is of

(b) means any which directly or to you / and/or your us. This may your name, , address, , details of account(s), your financial and such other information yourself your (s) sensitive

(c) means any information to your , political , religious or any other data under the Act.

## INFORMATION WE COLLECT FROM YOU

In for us to you with our products and , we may be to , including use, and , your as follows:

**Information you give us.** This is about you that you us by in forms on site ("our site") or by with us by , e-mail or . It includes you provide when you to use our site, to our service, search for a , an order on site, in boards or other media on our site, enter a , promotion or survey and a and/or for a posting and you report a with our site. The you give us include full name, number/company number, as the may be, address, e-mail and , financial and credit card , description and and other as we may .

**Information we collect about you.** With to each of your to our site, we will collect the following

(a) , including:

- the ) address used to connect your computer to the Internet
- customer's login
- time zone
- browser types and versions
- operating and

(b) information about your visit, including:

- the full
- to, and from our (including and )
- you viewed or for
- response
- download
- length of to certain pages
- page (such as , , and )
- used to away from the

The data to be may be or . If the data is and you fail to provide such , we may not be to your with us. If the

data is , you may not to such and we be able to your with us.

## COOKIES

Our uses cookies to you from users of our . This helps us to you with a good when you browse our and also us to our site. For on the we use and the for which we use see our policy (Cookies Policy).

## USES MADE OF THE INFORMATION

We use information about in the following :

- **Information you give to us.** We will use this :

(a) to out our arising from any entered into you and us and to provide you with the , and that you from us;

(b) to you with i about other and we offer that are similar to those that you already or about;

(c) to you, or selected third (if you ) to provide you, with about goods or we may you. If you are an customer, we will only you by means (e-mail or ) with about and similar to those were the of a sale or of a to you. If you are a , and we permit third to use your data, we (or ) will you by electronic only if you have o this. If you do not us to use your data in this way, to pass your on to third for purposes, please the box situated on the on which we your data (the form);

(d) to notify you about to our service;

(e) to that from our site is in the most manner for and for your .

- **Information we collect about you.** We will use this :

(a) to our site and for operations, troubleshooting, , testing, research, and purposes;

(b) to our site to that content is in the effective for you ;

(c) to you to in features of our , when you to do so;

(d) as part of our to keep our site and ;

(e) to or the of we serve to and others, to relevant to you;

(f) to make and to you and users of our about or that may you or them.

- **Information we receive from other sources.** We combine this with you give to us and we about you. We use this and the combined for the set out above ( on the types of we ). This personal data to you have your consent to personal data to you and/or not

We will your consent processing your for a other than set out in and/or in the of any of your with us.

## DISCLOSURE OF YOUR INFORMATION

We may disclose your [redacted] to the extent it is [redacted] and [redacted] to process your [redacted] with us to the following parties. You [redacted] that we [redacted] the right to [redacted] your personal [redacted] with:

- Any [redacted] of our group, which means our [redacted], our ultimate [redacted] company and its [redacted], as [redacted] in the [redacted]
- Selected third parties including:
  - (a) [redacted] partners, [redacted] and [redacted] for the [redacted] of any [redacted] we enter into with them or you;
  - (b) [redacted] and search [redacted] providers that [redacted] us in the [redacted] and [redacted] of our site;
  - (c) to any [redacted] third party [redacted] by us;
  - (d) with your consent, at your request or as allowed by law.
- In the [redacted] that we [redacted] or buy any [redacted] or [redacted], in which [redacted] we will [redacted] your [redacted] to the [redacted] seller or [redacted] of such [redacted] or [redacted]
- If [redacted] or substantially all of its [redacted] are [redacted] by a third party, in [redacted] case [redacted] by it about its [redacted] will be one of the [redacted] assets.
- If [redacted] are [redacted] a duty to [redacted] or [redacted] your personal [redacted] in order to [redacted] with any [redacted] obligation, or in order to [redacted] or [redacted] our terms of use [redacted] and other [redacted]; or to protect the [redacted], or safety of [redacted], our customers, or [redacted]. This [redacted] with other [redacted] and organisations for the purposes of [redacted] protection [redacted] credit risk [redacted].

Your [redacted] data may also be [redacted] by us [redacted] the disclosure is [redacted] under the Act, [redacted] but not limited, to the [redacted]:

- (a) [redacted] the disclosure is [redacted] for the purpose of [redacted] or [redacted] a crime or for the [redacted] of [redacted]; or
- (b) where the [redacted] was required or [redacted] by or [redacted] any law or by the [redacted] of a court.

## WHERE WE STORE YOUR PERSONAL DATA

We [redacted] to ensure your [redacted] is accurate, [redacted], not [redacted] and [redacted] at all times.

To [redacted] any loss, [redacted], modification, [redacted] or [redacted] I access or [redacted], [redacted] or [redacted] of your [redacted], we [redacted] put in place adequate [redacted] and organizational [redacted] (including [redacted] review and [redacted] our [redacted] measures) [redacted] the [redacted] of your [redacted] and any [redacted] employees or [redacted] involved in [redacted] processing, in [redacted] with the [redacted] Act.

All i [redacted] you [redacted] to us is [redacted] on our secure [redacted]. Any payment [redacted] will be encrypted using [redacted] technology. [redacted] we [redacted] given you (or [redacted] you [redacted] chosen) a [redacted] which [redacted] you to access [redacted] parts of our site, you are [redacted] for [redacted] this [redacted]. We ask [redacted] not to share a [redacted] with [redacted].

[redacted], the [redacted] of [redacted] via the [redacted] is not [redacted] secure. [redacted] we will do our best to [redacted] your [redacted] we cannot [redacted] the [redacted] of your data [redacted] to our site; any [redacted] is at your own risk. [redacted] we have [redacted] your [redacted], we will use strict [redacted] and [redacted] to try to [redacted] unauthorised [redacted].

## YOUR RIGHTS

You have [redacted] right to [redacted] us not to [redacted] your [redacted] data for [redacted] purposes. We will [redacted] inform you (before [redacted] your data) if we [redacted] to use your [redacted] for such [redacted] or if we [redacted] to disclose your [redacted] to any third [redacted] for such [redacted]. You can [redacted] your right to [redacted] such [redacted] by [redacted] certain [redacted] on the forms we use to [redacted] your data. You [redacted] also [redacted] the [redacted] at any time [redacted] by [redacted] us at [redacted] or [redacted].

Our [redacted] may, from [redacted] to time, [redacted] links to and from the [redacted] of our [redacted] networks, [redacted] and [redacted]. If you [redacted] a link to [redacted] of these [redacted], please note that these [redacted] have [redacted] own privacy [redacted].

and that we do not accept any responsibility or liability for our policies. Please check these before you provide any personal data to these.

We note that some of the choices you make in using our services, you may still have us through the details below in order for you to exercise your choice. Your choice to us will be respected. We will use your most preferred marketing preferences in our

### RETENTION OF PERSONAL DATA

We will retain your personal data for the period of your relationship with us or for the period as may be required to protect your interests and our business, as required by law.

### ACCESS TO INFORMATION

The Privacy Act gives you the right to access the personal data held about you. You may make a request for access to your personal data that is being held by us or for a copy of your personal data held by us. Your request for access will be processed in accordance with the Act. Any request will be processed to a fee of \$10 to meet the costs in processing your request of the personal data we hold about you.

If your personal data is incorrect, incomplete, or not up to date, you may request a data correction in writing to us and we will make the necessary changes to your personal data.

We may request evidence to verify your identity. Please note that we may disclose your personal data to the extent necessary by the law to avoid the commission of fraud and/or in other situations, we will disclose your information to the relevant authorities for the purposes of the law.

### CHANGES TO OUR PRIVACY NOTICE

Our Privacy Notice is updated by and in accordance with the law. We may update our Privacy Notice from time to time. Any changes we make to our Privacy Notice in the future will be posted on this website and, where appropriate, notified to you by email. Please check back regularly to see any or changes to our Privacy Notice.

### CONTACT

Questions, comments and requests regarding our Privacy Notice are welcome and you may contact us as below:

Department : [Redacted]

Designation : [Redacted]

Phone Number : [Redacted]

Fax Number : [Redacted]

Email address : [Redacted]

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